



CITY OF BLUE ASH, OHIO
invites applications for the position of:

Police Patrol Officer

SALARY: \$56,569.43 - \$75,978.44 Annually
OPENING DATE: 03/04/16
CLOSING DATE: 03/31/16 12:00 AM

DESCRIPTION:

Notice is hereby given that the City of Blue Ash, Ohio, will administer a written exam for the position of Police Patrol Officer. Currently there are two vacancies for the classification of full-time Police Patrol Officer.

MINIMUM QUALIFICATIONS:

At the time of appointment, each applicant must be at least twenty-one (21) years of age; be a U.S. citizen; possess a valid driver's license; have a high school diploma or G.E.D.; and have no felony convictions. Individuals possessing an associate's degree or higher are preferred.

APPLICATION DATES AND PROCEDURES:

Applicants must apply through the City of Blue Ash website on or before Thursday, March 31, 2016. Applicants must also have (1) registered on-line with National Testing Network (NTN) at www.nationaltestingnetwork.com and (2) complete the on-line NTN Personal History Questionnaire at the same time registration is completed. Applicants who have previously and successfully completed the NTN registration and examination procedure for Law Enforcement on or after September 1, 2015 may contact NTN to have their examination results and Personal History Questionnaire forwarded to the City of Blue Ash Civil Service Commission. Applicants will need to complete and submit an employment application on-line at the City of Blue Ash website on or before March 31, 2016 in order to be considered.

WRITTEN EXAMINATION:

Registration with NTN will require the applicant to select a date, time, and location to participate in the written exam. The written exam must be completed by Thursday, March 31, 2016. Cost to take the written exam is at the applicant's expense made payable to NTN at the time of registration.

EXAMINATION SCORES:

NTN will provide the City of Blue Ash Civil Service Commission with a list of candidates who have achieved an acceptable score on the written examination. All candidates who achieve an acceptable score and having completed an employment application through the City of Blue Ash website will be placed on an eligible-for-employment list ranked by their passing score plus any extra credit as described below. Tied scores will be ranked by the date and time candidates submitted an employment application on-line through the City of Blue Ash website. The eligible list will be in effect for a minimum of one year and up to two years. Note: Placement on an eligible list does not guarantee employment. Those applicants within the top sixty (6) highest passing test scores will proceed in the selection process.

EXTRA CREDIT:

Extra credit will be given in the form of additional points added to the final grade, calculated by taking:

- 1/2% of the total grade attainable for each of the first ten (10) years (5 points total) of FULL-TIME Police Patrol Officer service, or
- a total of five (5) points for those candidates providing a DD-214 form confirming an honorable discharge from the United States Armed Forces.

No applicant will receive more than a total of five (5) additional points. No type of credit will be awarded unless the applicant has achieved a passing score on the written exam.

SUBMISSION OF EXTRA CREDIT DOCUMENTATION:

A DD-214 form MUST be uploaded and attached to the on-line employment application no later than March 31, 2016 in order to receive credit for honorable discharge from the United States Armed Forces.

EMPLOYMENT OFFER: